

**Delegate rates:**

Standard rate (both days)	£225	VAT £45	£270
Day Delegate Rate 20th or 21 <sup>st</sup> March (please specify)	£160	VAT £32	£192
Full time post-graduate student/ Retired	£95	VAT £19	£114
Group rate 3 minimum (both days)	£195	VAT £39	£234
Concession rate (both days)	£195	VAT £39	£234
LA / IDB (both days)	£125	VAT £25	£150
LA / IDB (20 <sup>th</sup> or 21 <sup>st</sup> – pl specify)	£60	VAT £12	£72
Conference Dinner (20th March) LIMITED SPACES	£60	VAT £12	£72

Delegate passes are for named individuals attending all or part of the conference; they cannot be split between staff. Substitutions are permissible in advance by contacting [bob.earll@coastms.co.uk](mailto:bob.earll@coastms.co.uk). The flat fee allows you to attend all of the conference but does not include the Conference Dinner.

**Conditions:**

- The fee includes food and refreshments and the conference papers
- Payment may be by cheque (made payable to 'CMS'), BACS , credit card or online at [www.coastms.co.uk](http://www.coastms.co.uk)
- For BACS payments please return the booking form first for an invoice to be raised
- Invoices will be issued as the standard response and receipts will be issued on payment
- Confirmation of registration will be acknowledged on receipt of booking form
- Payment should be completed BEFORE the event; otherwise entry may be refused
- Delegates wishing to cancel their booking must do so more than 10 working days prior to the conference in order to receive a refund (minus an administration charge of £20). Substitute delegates will be accepted until the start of the conference, please contact the conference administrators. If the organisers have to cancel or postpone the conference, delegates will be reimbursed the fee (minus an administration charge of £20).Associated accommodation or travel expenses will not be refunded by CIWEM.

Organised by Bob Earll of Communications and Management for Sustainability (CMS) for CIWEM. Further details available from Bob Earll on 01531 890415 or [bob.earll@coastms.co.uk](mailto:bob.earll@coastms.co.uk).

## Water & Environment 2012: CIWEM's Annual Conference

Fax to : 01531 890415

Online Booking: [www.coastms.co.uk/conferences/448](http://www.coastms.co.uk/conferences/448)

I will be attending on  20 March  21 March (please indicate your attendance)

Name.....

Organisation.....

Address.....

.....

Telephone ..... Are you a CIWEM member? Y / N

Dietary requirements..... Special Needs.....

It is essential for both pre and post conference communication that we have your email address:

Email address..... I am happy to receive CIWEM email updates Y / N

Please register ..... place (s) Conference dinner ..... place(s) Total amount £ .....

Your ref. / order number.....

I wish to pay by BACS/Credit Card/Cheque (please delete) Name on credit card.....

Credit Card no..... Exp.date...../.....

We will need to phone you to complete your payment processing or you can book online at [www.coastms.co.uk](http://www.coastms.co.uk)  
 Please return completed booking forms and cheques to CMS, Candle Cottage, Kempley, Glos GL18 2BU or fax  
 01531 890415

CIWEM Registered Charity No. 1043409 (England and Wales) and SC038212 (Scotland)  
 CIWEM VAT No: 460561362